Application for Trust Account Number

Important – Please provide a copy of the trust document **or** the last will and testament.

To receive your trust account number instantly, you may instead register for a trust account number online using the **Trust account registration** through one of the Canada Revenue Agency (CRA) secure portals:

- **Represent a Client** at canada.ca/taxes-representatives
- **My Account** at canada.ca/my-cra-account
- **My Business Account** at canada.ca/my-cra-business-account

For office use only
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Go to canada.ca/cra-login-services for more information on our secure portals.

Step 1 – Trust information

Name of trust

Step 2 – Primary trustee information

A trustee can be a filer, a custodian, an executor, an administrator, or a liquidator who owns or controls property for another person.

Choose **one** of the following options and fill in the required information.

☐ Option 1 – Individual

First name	Last name	Telephone number

Address	City	Province or territory	Country	Postal code

☐ Option 2 – Non-individual (for example, a corporation, a partnership, or a trust company)

Name of non-individual

First name of contact person	Last name of contact person	Telephone number

Address	City	Province or territory	Country	Postal code

Step 3 – Mailing address (If the mailing address of the trust is different from the address above, fill in this section.)

Care of (C/O)

Mailing address

City	Province or territory	Country	Postal code

Step 4 – Additional trust information

Type of trust

Select the type of trust from the drop-down menu. See Guide T4013, T3 Trust Guide, for details.

Date trust was created
(for a Testamentary trust see below)

Year Month Day

☐ Check this box if you are registering a non-resident trust solely for the purpose of filing certain special elections or returns.

A copy of the trust document or will is attached Yes ☐ 1 No ☐ 2

If no, provide an explanation

Testamentary trust

A testamentary trust is a trust or estate that is generally created on the day an individual dies. The terms of the trust are established by the last will and testament or by a court order for the deceased individual's estate under provincial or territorial law.

If this trust was created upon the death of an individual, fill in the date of death and social insurance number of the deceased.

Date of death: Year Month Day

Social insurance number of the deceased:

Qualifying environmental trust

If the trust is a qualifying environmental trust, enter the Province or Territory of site:

Additional CRA information

If this trust has any of the following information, fill in the numbers as applicable.

Payroll account number RP

CRA registration number

Plan number

Step 5 – Certification

Certification by primary trustee identified in Step 2.

Important: You must send a copy of the **legal document** (trust document or last will and testament) with this T3APP. If there are additional trustees named in the legal document, they will be given authorization to interact with the CRA on behalf of the trust.

I certify that the information provided is correct and complete.

First name

Last name

Signature

Year Month Day

Personal information (including the SIN) is collected and used to administer or enforce the Income Tax Act and related programs and activities including administering tax, benefits, audit, compliance, and collection. The information collected may be disclosed to other federal, provincial, territorial, aboriginal or foreign government institutions to the extent authorized by law. Failure to provide this information may result in paying interest or penalties, or in other actions. Under the Privacy Act, individuals have a right of protection, access to and correction of their personal information, or to file a complaint with the Privacy Commissioner of Canada regarding the handling of their personal information. Refer to Personal Information Bank CRA PPU 015 on Information about Programs and Information Holdings at **canada.ca/cra-information-about-programs**.

Clear Data

Instructions and Information

Applying for a trust account number

A trustee can apply for a trust account number in order to file the corresponding return. A trustee is an individual or a trust institution that holds legal title to property in trust for the benefit of the beneficiaries. A trustee includes an executor, administrator, or liquidator who owns or controls property for some other person.

Note
This application also applies to a non-resident trust electing to file an income tax return under section 216 of the Income Tax Act. For more information please see the T4144 : Income Tax Guide for Electing under Section 216.

What documents you need to send

Please send a **completed and signed** Form T3APP, Application for Trust Account Number, and a **copy** of the **trust document or the last will and testament** to the Canada Revenue Agency (CRA).

Receiving and using the trust account number

Once the CRA has processed this form, a trust account number will be mailed to the trust. Include the number on all correspondence for the trust.

Representative

If you want to authorize a representative, please fill in and attach Form AUT-01, Authorize a Representative for Offline Access. You can find the form at **canada.ca/authorize-representative**.

Your representative **cannot** update any of the following:

- address
- direct deposit information
- other representatives
- pre-authorized debit agreement

Sending your Form T3APP and related documents

How to send your application and documents online

You can send this form online through two of the CRA's secure portals:

- **My Account**. You can access the submit documents feature by logging into My Account at **canada.ca/my-cra-account**.
- **Represent a Client**. Registered representatives can access the submit documents feature by logging into Represent a Client at **canada.ca/taxes-representatives**.

By mail

If the trustee is a deemed resident, **or** if the trustee's mailing address is in one of the locations listed below, send Form T3APP and documents to:	**Winnipeg Tax Centre** Post Office Box 14000, Station Main Winnipeg MB R3C 3M2
• Alberta • British Columbia • Manitoba • Northwest Territories • Nunavut • Saskatchewan • Yukon • Specific areas of Ontario (Hamilton, Kitchener-Waterloo and their surrounding areas) • Specific areas of Quebec (Montreal, Sherbrooke and their surrounding areas) • An area outside of Canada	
If the trustee's mailing address is in **any other Canadian location not listed above**, send Form T3APP and documents to:	**Sudbury Tax Centre** Post Office Box 20000, Station A Sudbury ON P3A 5C1

Additional information

For more information, see Guide T4013, T3 Trust Guide, go to **canada.ca**, or call one of the following numbers:

- toll-free within Canada and the Continental U.S.A: **1-800-959-8281**
- from outside Canada and the Continental U.S.A, the CRA accepts collect calls by automated response at **613-940-8495**. In a collect call, you may hear a beep and experience a normal connection delay.